

Healthcare Insurance Portability and Accountability Act (HIPAA) National Council for Prescription Drug Programs (NCPDP)

INTEGRATED BILLING (IB) RELEASE NOTES

IB*2*384

July 2009

Department of Veterans Affairs VISTA Health Systems Design & Development

Table of Contents

1. Overview		2
2. Integ	grated Billing Patch IB*2*384	2
2.1. I	Functional Changes	2
	. New Options	
	. Modified Options	
2.1.3.	. Modified Actions	
2.1.4.	. Technical Modifications	11
2.1.5	The Post-install Procedure	13

1. Overview

The Healthcare Insurance Portability and Accountability Act (HIPAA) National Council for Prescription Drug Programs (NCPDP) Connection for Electronic Data Interchange (EDI) Pharmacy project, commonly referred to as HIPAA NCPDP or e-Pharmacy, is a collection of upgrades to Pharmacy Data Management V. 1.0, Integrated Billing (IB) V. 2.0, and Accounts Receivable (AR) V. 4.5 Veterans Health Information Systems and Technology Architecture (VISTA) software packages and a release for the new Electronic Claims Management Engine (ECME) V. 1.0 VISTA package. The goal of the HIPAA NCPDP project is to allow the VISTA software applications to electronically transmit outpatient pharmacy prescription claims to payers. It will also receive claim responses (which include drug utilization responses and warnings) on a real-time basis and in accordance with HIPAA NCPDP mandated format standards, specifically NCPDP Telecommunication Standard V. 5.1.

This patch has enhancements which extend the capabilities of the **V***ISTA* ePharmacy billing system. Below is a list of all the applications involved in this project along with their patch number:

IB*2*384
BPS*1*7
PSO*7*289
PSS*1*131
PSX*2*65

2. Integrated Billing Patch IB*2*384

2.1. Functional Changes

2.1.1. New Options

Patient Release of Information (ROI) [IBCNR RELEASE OF INFORMATION]

For third party reimbursement, a Patient Release of Information (ROI) is required before submission of claims that indicate a sensitive diagnosis. The Patient Release of Information (ROI) option supports the tracking and editing of active ROIs on file by checking for drugs that contains the new Release of Information Identifier "U" in the DEA SPECIAL HDLG field. If a claim contains a drug with the ROI Identifier, and an active ROI is not on file, then the claim will not be electronically submitted and will be marked as unbillable in Claims Tracking.. A new CLAIMS TRACKING ROI file(#356.25) documents whether an ROI is on file for a patient. The option may be invoked from the e-Pharmacy Menu with the synonym ROI.

The following file management actions are supported with the new option with examples below:

- Adding new ROIs
- Viewing existing ROIs
- Editing ROIs

Example – Add New ROI

```
Select Patient Insurance Menu Option: EPH e-Pharmacy Menu
        Edit HIPAA NCPDP FLAG
  ENP
         Edit NCPDP PROCESSOR APPLICATION Sub-file
  EPAY Edit PAYER APPLICATION Sub-file
  EPBM Edit PBM APPLICATION Sub-file
  EPLA Edit PLAN APPLICATION Sub-file
  EVNT ECME Billing Events Report
  MGP Match Group Plan to a Pharmacy Plan
  MMGP Match Multiple Group Plans to a Pharmacy Plan
  MTPS Match Test Payer Sheet to a Pharmacy Plan
  NON Drugs non covered report
  PSI Group Plan Status Inquiry
  PSR Group Plan Status Report
  RGPW Group Plan Worksheet Report
  ROI Patient Release of Information (ROI)
RPP Pharmacy Plan Report
Select e-Pharmacy Menu Option: ROI Patient Release of Information (ROI)
Select PATIENT NAME: IBPATIENT, TWO IBPATIENT, TWO
                                                     1-1-44 666011111
                 SC VETERAN
Enrollment Priority: GROUP 3 Category: IN PROCESS End Date: 10/09/2007
Patient ROI Management Jul 28, 2008@11:32:45
                                                        Page: 1 of 1
ROI Management for Patient: IBPATIENT, TWO I1111
                                Insurance Co. Eff Date Exp Date
  S Drug
  -- No ROI's on file for patient --
         Enter ?? for more actions
AR Add ROI
VR ROI View/Edit
Select Action: Quit// A Add ROI
  CLAIMS TRACKING ROI DRUG: FENOPROFEN 300MG CAP

CLAIMS TRACKING ROI INSURANCE COMPANY: IBINSUR1

123 ANYWHERE ST
ANYTOWN
           VIRGINIA Y
  CLAIMS TRACKING ROI EFFECTIVE DATE: 6/1/2008 (JUN 01, 2008)
  CLAIMS TRACKING ROI EXPIRATION DATE: 5/31/2009 (MAY 31, 2009)
  CLAIMS TRACKING ROI COMMENT: TESTING
Patient ROI Management Jul 28, 2008@11:41:18 Page: 1 of 1
ROI Management for Patient: IBPATIENT, TWO I1111
                                Insurance Co. Eff Date Exp Date
  S Drug
```

Enter ?? for more actions

AR Add ROI
VR ROI View/Edit
Select Action: Quit//

Example – Viewing an Active ROI

Select Action: Quit// VR ROI View/Edit Patient ROI Information Jul 28, 2008@11:56:41 Page: 1 of 1 ROI Management for Patient: IBPATIENT, TWO I1111 IBPATIENT, TWO has the following ROI on file: Drug: FENOPROFEN 300MG CAP Insurance Company: IBINSUR1 Effective Date: 06/01/08 Expiration Date: 05/31/09 Status: Active Comment: TESTING Date ROI Added: 07/28/08 User Adding Entry: IBUSER, ONE Date ROI Last Updated: 07/28/08 User Last Updating: IBUSER, ONE Date Last Used: 07/28/08 Enter ?? for more actions Edit ROI Select Action: Ouit//

Example – Editing an ROI

An example of changing the status of a n ROI from active to inactive.

Select Action: Quit// E Edit ROI

EFFECTIVE DATE: JUN 1,2008//
EXPIRATION DATE: MAY 31,2009//
ACTIVE?: YES// N NO
COMMENT: TESTING//

Patient ROI Information Jul 28, 2008@12:47:09 Page: 1 of 1

```
ROI Management for Patient: IBPATIENT, TWO I1111
IBPATIENT, TWO has the following ROI on file:
 Drug: FENOPROFEN 300MG CAP
 Insurance Company: IBINSUR1
 Effective Date: 06/01/08
 Expiration Date: 05/31/09
 Status: Inactive
 Comment: TESTING
          Date ROI Added: 07/28/08
       User Adding Entry: IBUSER, ONE
    Date ROI Last Updated: 07/28/08
       User Last Updating: IBUSER, ONE
          Date Last Used: 07/28/08
         Enter ?? for more actions
    Edit ROI
Select Action: Quit// QUIT
ROI Management for Patient: IBPATIENT, TWO I1111
S Drug Insurance Co. Eff Date Exp Date 1 I FENOPROFEN 300MG CAP IBINSUR1 06/01/08 thru 05/31/09
        Enter ?? for more actions
AR Add ROI
VR ROI View/Edit
Select Action: Quit//
```

Service Connected Determination Change Report [IB SC DETERMINATION CHANGE RPT]

The Service Connected Determination Change Report [IB SC DETERMINATION CHANGE RPT] was added to the Patient Billing Reports Menu [IB OUTPUT PATIENT REPORT MENU]. This option creates a report with patients that have prescriptions and Service Connected determination changes for a specific time period to assist with copay resets. The report can be generated for Service Connected (SC) to Non-Service Connected (NSC), NSC to SC, or both types of service connection changes. The user can also select a specific timeframe of service connected activity for one patient or all patients. Based on the user's input to these prompts, the report will determine if there were any prescriptions ordered for the patient during the timeframe selected and will display relevant information to the user to assist with determining if a copay reset is necessary.

```
Select Patient Billing Reports Menu Option: SC Service Connected Determination Change Report

Select one of the following:
```

```
SC to NSC
              NSC to SC
        В
               Both
Select Change Type or (B) oth: B// oth
    Select Activity Timeframe Days: (1-999): 30// 999
    Select one of the following:
               ONE PATIENT
               ALL
Display One (P) atient or (A) ll: A// LL
DEVICE: HOME// ;80;999 UCX/TELNET
______
    SERVICE CONNECTED STATUS CHANGES for period 9/1/05 - 5/27/08 Page: 1
______
                  Effective Service Eligibility SC Enrollment
Patient
                  Date connected code
                                                   %% priority
RX# Fill# DOS Bill# ECME# Copay/Insurance
IBSCDC, TWO 2828 12/29/07 Y 12/29/07 N NSC GROUP 3
100505A 1 2/26/08 K8000H5 413 p-IBINSUR1
100524 0 2/14/08 K8000GJe 431 p-IBINSUR1
100525 0 2/14/08 K8000GKe 432 p-IBINSUR1
100531 1 2/26/08 K8000H5 438 p-IBINSUR1
100532 0 2/20/08 K8000GLe 439 p-IBINSUR1
100533 0 2/20/08 K8000GIe 440 p-IBINSUR1
100538 0 2/26/08 K8000H5 445 p-IBINSUR1
```

2.1.2. Modified Options

Enter/Edit Billing Information [IB EDIT BILLING INFO]

The software supporting this option was modified to support ROI tracking.

ROI Identifier on Screen 7

When Autobiller creates a claim or if a claim is manually created and the DEA Special Handling field of the Drug has the "U" indicator, the Sensitive Flag will automatically be changed to YES on Screen 7 of the Billing Screen.

Prevent Bill Authorization

If a bill has the Sensitive Diagnosis question answered YES and the ROI form completed is not YES, an error will display in the National Edits error listing when the user is attempting to complete the bill. Authorization of the bill will not be allowed in this case until those fields are updated.

Example

```
IBPATIENT, ONE 666-26-9877 BILL#: K8000NC - Outpat/UB04
______
   Bill Type : 131 Loc. of Care: HOSPITAL - INPT OR OPT (INCLU Covered Days: UNSPECIFIED Bill Classif: OUTPATIENT Non-Cov Days: UNSPECIFIED Timeframe: ADMIT THRU DISCHARGE Charge Type : INSTITUTIONAL Form Type : UB-04 Division: ANYVAMC Div. Taxonomy: UNSPECIFIED Sensitive? : YES Assignment: YES
[1] Bill Type : 131
[2] Sensitive? : YES
    R.O.I. Form : NOT COMPLETED
[3] Bill From : MAR 30, 2008
                                                      Bill To: MAR 30, 2008
[4] OP Visits : UNSPECIFIED
[5] Rev. Code :
    OFFSET
                 :
                         $0.00 [NO OFFSET RECORDED]
    BILL TOTAL : $0.00
[6] Rate Sched : (re-calculate charges)
[7] Prior Claims: UNSPECIFIED
Run the National IB Edits:
... Executing national IB edits
ERROR/WARNING OUTPUT DEVICE: HOME// UCX/TELNET Right Margin: 80//
     **Warnings**:
     Taxonomy for the Division has no value
     Taxonomy for the Billing Provider has no value
     No source of admission: '2 - CLINIC REFERRAL' will be used
     No discharge status: '01 - DISCHARGED TO HOME OR SELF CARE' will be used
     **Errors**:
     Total Charges for Bill missing or equals zero.
     Attending/rendering provider name is missing
     No ICD-9 diagnosis.
     ROI form required for sensitive record
Do you wish to edit the inconsistencies now? NO//
```

If the drugs that contain the new Release of Information Identifier "U" in the DEA SPECIAL HDLG field are entered as part of a bill, and no ROI has been entered for them, the bill will not

be authorized. The drugs will be listed in the National IB Edits as warnings and the ROI requirement will be listed as an error.

```
PRESCRIPTIONS IN DATE RANGE
______
   100981 FENOPROFEN 300MG CAP 04/13/08 ORG
100982 DIPYRIDAMOLE 25MG TAB 04/13/08 ORG
2)
SELECT NEW RX FILLS TO ADD THE BILL: (1-2): 1,2
YOU HAVE SELECTED 1,2, TO BE ADDED TO THE BILL IS THIS CORRECT? YES// y YES..
    ----- Existing Prescriptions on Bill ------
              FENOPROFEN 300MG CAP
                                      04/13/08 ORG
3) 100981
   IBEMPLOYEE, ONE (Rx Procedure Missing Rev Code Missing)
 4) 100982 DIPYRIDAMOLE 25MG TAB 04/13/08 ORG
    IBEMPLOYEE, ONE (Rx Procedure Missing Rev Code Missing)
Select RX FILL:
Removing old Revenue Codes and Rate Schedules...
                                                   SCREEN <5>
IBPATIENT, ONE 666-26-9877 BILL#: K8000NY - Outpat/UB04
______
                    EVENT - OUTPATIENT INFORMATION
<1> Event Date : APR 13, 2008
[2] Prin. Diag.: UNSPECIFIED [NOT REQUIRED]
[3] OP Visits : UNSPECIFIED
[4] Cod. Method: UNSPECIFIED [NOT REQUIRED]
[5] Rx. Refills: FENOPROFEN 300MG CAP
                                                      Apr 13, 2008
                                                      Apr 13, 2008
              DIPYRIDAMOLE 25MG TAB
[6] Pros. Items: UNSPECIFIED [NOT REQUIRED]
[7] Occ. Code : UNSPECIFIED [NOT REQUIRED]
[8] Cond. Code: UNSPECIFIED [NOT REQUIRED]
[9] Value Code: UNSPECIFIED [NOT REQUIRED]
```

```
... Executing national IB edits

ERROR/WARNING OUTPUT DEVICE: HOME// UCX/TELNET Right Margin: 80//

**Warnings**:
    Taxonomy for the Division has no value
    Taxonomy for the Billing Provider has no value
    No source of admission: '2 - CLINIC REFERRAL' will be used
    No discharge status: '01 - DISCHARGED TO HOME OR SELF CARE' will be used
    ROI not on file for prescription 100981
    ROI not on file for prescription 100982

**Errors**:
    Total Charges for Bill missing or equals zero.
    Attending/rendering provider name is missing
    No ICD-9 diagnosis.
```

Do you wish to edit the inconsistencies now? NO//

Prompt for ROI Tracking Data When Entering or Editing a Bill

When entering billing information using the menu option Enter/Edit Billing Information, if the drug has a DEA Special Handling field of "U" and no ROI tracking data is on file for the drug, the user will be prompted to enter the data from screen seven of the billing edit screens when the user is indicating that ROI forms have been completed. The data is entered into the new CLAIMS TRACKING ROI file to be used for subsequent billing determinations.

```
<RET> to CONTINUE, 1-7 to EDIT, '^N' for screen N, or '^' to OUIT: 2
IS THIS A SENSITIVE RECORD?: NO// y (YES)
R.O.I. FORM(S) COMPLETED?: Y (YES)
This drug requires a Release of Information (ROI) for:
PATIENT: IBPATIENT, ONE
DRUG: FENOPROFEN 300MG CAP
INSURANCE COMPANY: IBINSUR1
FILL DATE: 04/13/08
Do you want to add a new ROI for this patient? ? NO// YES
Enter the ROI effective date for the ROI: 4/13 (APR 13, 2008)
Enter the ROI expiration date for the ROI: 4/13 (APR 13, 2008)
  CLAIMS TRACKING ROI Comment:
This drug requires a Release of Information (ROI) for:
PATIENT: IBPATIENT, ONE
DRUG: DIPYRIDAMOLE 25MG TAB
INSURANCE COMPANY: IBINSUR1
FILL DATE: 04/13/08
Do you want to add a new ROI for this patient? ? NO// YES
Enter the ROI effective date for the ROI: 4/13 (APR 13, 2008)
Enter the ROI expiration date for the ROI: 4/13 (APR 13, 2008)
  CLAIMS TRACKING ROI Comment:
ASSIGNMENT OF BENEFITS: YES//
IBPATIENT, ONE 666-26-9877 BILL#: K8000NY - Outpat/UB04
                                                                  SCREEN <7>
______
                       BILLING - GENERAL INFORMATION
                        Loc. of Care: HOSPITAL - INPT OR OPT (INCLU
[1] Bill Type : 131
   Covered Days: UNSPECIFIED Bill Classif: OUTPATIENT
Non-Cov Days: UNSPECIFIED Timeframe: ADMIT THRU DISCHARGE
   Charge Type : INSTITUTIONAL
                                 Disch Stat:
   Form Type : UB-04 Division: ANYVAMC Div. Taxonomy: UNSPECIFIED
[2] Sensitive? : YES
                                           Assignment: YES
   R.O.I. Form : COMPLETED
[3] Bill From : APR 13, 2008
                                              Bill To: APR 13, 2008
[4] OP Visits : UNSPECIFIED
[5] Rev. Code :
   OFFSET :
                     $0.00 [NO OFFSET RECORDED]
   BILL TOTAL : $0.00
```

```
[6] Rate Sched : (re-calculate charges)
[7] Prior Claims: UNSPECIFIED
```

Generate ECME Rx Bills [IB GENERATE ECME RX BILLS]

The Generate ECME Rx Bills option within the Billing Clerk's Menu adds manual back-billing capability for electronic pharmacy bills. It allows the IB user to submit/re-submit the Rx claim electronically to the ECME for claims submission. When using the option and the drug has a DEA Special Handling field of "U" and no ROI Tracking data is on file for the drug, the user will be prompted to enter the data related to the ROI.

```
Select Billing Clerk's Menu Option: ERX Generate ECME Rx Bills
     Select one of the following:
                    SINGLE (P) ATIENT
                   SINGLE (R)X
          R
SINGLE (P) ATIENT, SINGLE (R) X: P// R SINGLE (R) X
Select PRESCRIPTION RX #: 100985
                                     FENOPROFEN 300MG CAP
  100985 0
                   APR 16, 2008 FENOPROFEN 300MG CAP
Submit the selected RX(s) to ECME for electronic billing? NO// YES
Submitting Rx# 100985 (original fill) ...
This drug requires a Release of Information (ROI) for:
PATIENT: IBPATIENT, ONE
DRUG: FENOPROFEN 300MG CAP
INSURANCE COMPANY: IBINSUR1
FILL DATE: 04/16/08
Do you want to add a new ROI for this patient? ? NO// YES
Enter the ROI effective date for the ROI: 4/16 (APR 11, 2008)
Enter the ROI expiration date for the ROI: 4/16 (APR 10, 2009)
  CLAIMS TRACKING ROI Comment:
Prescription 100985 successfully submitted to ECME for claim generation.
Request: 108779458
Claim Status:
IN PROGRESS-Waiting to start
IN PROGRESS-Building the claim
IN PROGRESS-Preparing for transmit
IN PROGRESS-Transmitting
IN PROGRESS-Parsing response
E PAYABLE
 Sent through ECME
The selected Rx(s) have been submitted to ECME
for electronic billing
Press RETURN to continue:
```

2.1.3. Modified Actions

Submit Claim to ECME

When using the Claims Tracking action Submit Claim to ECME and the Drug has a DEA Special Handling field of "U" and no ROI Tracking data is on file for the drug, the user is prompted to enter the data related to the ROI.

Example

```
BI Billing Info Edit
                         TA Treatment Auth.
                                                   EX Exit
RI Review Info
                        SE Submit Claim to ECME
Select Action: Next Screen// SE Submit Claim to ECME
This option sends electronic Pharmacy Claims to the Payer
This drug requires a Release of Information (ROI) for:
PATIENT: IBPATIENT, ONE
DRUG: FENOPROFEN 300MG CAP
INSURANCE COMPANY: IBINSUR1
FILL DATE: 06/02/08
Do you want to add a new ROI for this patient? ? NO// YES
Enter the ROI effective date for the ROI: 6/1 (JUN 01, 2008)
Enter the ROI expiration date for the ROI: 7/1 (JUL 01, 2008)
   CLAIMS TRACKING ROI COMMENT: TESTING
Submit the Rx# 101279 to ECME for electronic billing? NO// YES
Submitting Rx# 101279 ...
```

2.1.4. Technical Modifications

Submitted to IB for Billing Determination

When submitted to IB for billing determination, if it is determined that an active ROI is not in the new CLAIMS TRACKING ROI file for a claim that has a DEA Special Handling field of "U", then the claim will be returned non-billable with a Non-Billable Reason of NO ACTIVE ROI ON FILE.

```
Select Action: Next Screen// NO New Order

Eligibility: SC LESS THAN 50% SC%: 25
RX PATIENT STATUS: OPT NSC//
DRUG: FENOPRO
Lookup: GENERIC NAME
FENOPROFEN 300MG CAP MS102
...OK? Yes// (Yes)

Duplicate Drug FENOPROFEN 300MG CAP in Prescription: 100885
```

```
Status: Active
                                                   Issued: 04/03/08
                  SIG: ONE MOUTH EVERY DAY
                  QTY: 90
                                              # of refills: 3
             Provider: IBPROVIDER, ONE Refills remaining: 3
                                           Last filled on: 04/04/08
                                               Days Supply: 90
Discontinue RX # 100885? YES
Duplicate Drug will be discontinued after the acceptance of the new order.
Now doing drug interaction and allergy checks. Please wait...
Available Dosage(s)
      1. 300MG
      2. 600MG
Select from list of Available Dosages, Enter Free Text Dose
or Enter a Question Mark (?) to view list: 1 300MG
You entered 300MG is this correct? Yes// YES
DISPENSE UNITS PER DOSE: 1// 1
Dosage Ordered: 300MG
NOUN:
ROUTE: PO// ORAL PO MOUTH
Schedule: QD (EVERY DAY)
LIMITED DURATION (IN DAYS, HOURS OR MINUTES):
CONJUNCTION:
PATIENT INSTRUCTIONS:
(ONE MOUTH EVERY DAY)
DAYS SUPPLY: (1-90): 90//
QTY ( ): 90// 90 Below Reorder Level.
COPIES: 1// 1
# OF REFILLS: (0-3): 3//
PROVIDER: IBPROVIDER, ONE
CLINIC: MEDICAL CLINIC
MAIL/WINDOW: WINDOW// WINDOW
METHOD OF PICK-UP:
ISSUE DATE: TODAY// 4/4 (APR 04, 2008)
FILL DATE: (4/4/2008 - 4/5/2009): TODAY// 4/5 (APR 05, 2008)
Nature of Order: WRITTEN// W
WAS THE PATIENT COUNSELED: NO// NO
Do you want to enter a Progress Note? No// NO
# 100886 04/05/08
IBPATIENT, ONE
                     #90
ONE MOUTH EVERY DAY
FENOPROFEN 300MG CAP
IBPROVIDER, ONE IBPROVIDER, ONE
# of Refills: 3
      SC Percent: 25%
    Disabilities:
```

```
OSTEOMYELITIS

29% - SERVICE CONNECTED

Was treatment for Service Connected condition? NO

Is this correct? YES//
-Rx 100885 has been discontinued...

NOT BILLABLE, NO ROI - NO ACTIVE ROI ON FILE

Another New Order for IBPATIENT, ONE? YES//
```

2.1.5. The Post-install Procedure

Claims Tracking Non-Billable Reasons List

The ECME selectable list of non-billable reasons, contained in the Claims Tracking Non-Billable Reasons List file(#356.8), has been expanded to include the following set of Service Connected/Environmental indicators.

- 1. Agent Orange
- 2. Ionizing Radiation
- 3. SC Treatment
- 4. Southwest Asia
- 5. Military Sexual Trauma
- 6. Head/Neck Cancer
- 7. Combat Veteran
- 8. Project 112/SHAD

These Non-Billable Reasons will be added to the NAME field (#.01) of the CLAIMS TRACKING NON-BILLABLE REASONS file (#356.8). If the above non-billable reasons already exist at the site, they will not be added. The ECME FLAG field (#.02) will be populated with "1" (external value ='YES') in the CLAIMS TRACKING NON-BILLABLE REASONS file (#356.8). This will enable their selection by the user when closing a claim in the ECME package.